

## Scholarship Application Details & Instructions

### Key sections of the application:

- Contact and background information (including parental education and financial need)
- High school information, top two college choices, planned course of study in college
- Extracurricular, work, and service activities
- Required Essays:
  - Why are you interested in your chosen health care profession? What have you done to research a career in this field? (Limit: 950 characters without spaces.)
  - Tell us about a high school teacher who has been an inspiration to you. How did this teacher make an impact on your life? (Limit: 700 characters without spaces.)
  - Write a personal statement in which you tell us about yourself. You may want to write about one or more of the following: your history, your goals and dreams for the future, what is important to you, what you have learned about yourself, who inspires you. (Limit: 2200 characters without spaces.)
- Optional Essays:
  - Growing up, have you experienced adversity? If so, please discuss the adversity you have faced. Adversity may be economic, educational, ethnic/cultural, health-related, or family-related in nature. (Limit: 950 characters without spaces.)
  - Please discuss the diversity that you will bring to the college or university you will attend and the health care profession that you intend to enter. (Limit: 950 characters without spaces.)
- Required tasks:
  - Upload a PDF of your high school transcript
  - Upload proof of financial need (only required if you mark that you are in financial need)
  - Request a teacher/counselor nomination (**NOTE: Applications cannot be submitted without a letter of recommendation**)

### How to apply:

- 1) **Go to [kp.org/kpnwscholarship](http://kp.org/kpnwscholarship).**
- 2) **Click the “Register Button” in the top right-hand corner of the page.**
- 3) **Enter the required information and click create account.**
  - Once registered you can click continue to site to start your application.
  - After submitting the registration form, you will receive an email containing a link. Click the link to activate your account and access the application portal. Check your Spam/Junk folders if you don't receive the email in your inbox. (**NOTE: Certain functions are unavailable until account is verified**).
- 4) **Once in the application portal click “View Programs”.**
- 5) **Select “More” under high school applicants and Click on “Check Eligibility”.**
- 6) **Select high school and click “Save My Profile”**
- 7) **Click “Apply”, enter your first and last name and click “Create Application”.**
- 8) **Complete the application form and the additional required tasks.**
- 9) **Submit your application.**
  - Once you submit your application, you cannot make changes to it.

### Tips for success:

- **Register early.**
  - Registration closes on December 8, one week ahead of the December 15, 2018 submission deadline.
- **Use available resources.**
  - Use the informational links at the top of the scholarship application portal and direct your teacher/counselor nominator to the “Nominators & Recommenders” link for details on their responsibilities.
- **Follow us on Twitter – @KPNWScholarship – to get updates and reminders.**
- **Submit your application before December 15!**
  - Deadlines are not adjusted for last minute hiccups. Submit your application well before December 15, 2018, so you have time to resolve technical or other challenges.